

## IMPORTANT

### WORKERS' COMPENSATION BENEFIT MATERIAL!

#### **RE: Prescription Benefit Card Distribution Instructions for Your Work-Related Injuries**

Dear Insured:

Following are step-by-step instructions for distributing your new *KeyScripts* prescription benefit cards to workers reporting work-related injuries. Keep these instructions handy for quick reference, as this card distribution and activation process will allow your injured workers to get the prescription drugs they are authorized to receive for their work-related injuries without unnecessary delay. You should also provide a copy of the following instructions to the injured worker.

- 1) When a worker reports a work-related injury to you, write the name of your company and the name of the injured worker in the spaces provided on the new prescription benefit card.
- 2) Give the card to the injured worker with instructions to immediately call *KeyScripts* at **1.866.446.2848**. **If the injured worker does not speak English, please call on his/her behalf to activate the card.** The caller will be asked to provide some basic information regarding the injured worker's accident and employment needed to activate the prescription benefit card.
- 3) The injured worker will be given an identification number. **He/she should clearly and legibly write this ID number in the space provided on the card.**
- 4) Upon completion of the call, the card will be immediately activated, and the injured worker may then present it to his/her pharmacist to fill any drug prescription arising from medical treatment for the work-related injury.

Call *KeyScripts* at 1.866.446.2848 when your supply of prescription benefit cards runs low. You may also request more cards at [www.keyscriptsllc.com](http://www.keyscriptsllc.com), or send an email to: [info@keyscriptsllc.com](mailto:info@keyscriptsllc.com).

Thank you for helping us maintain the efficient management of your valuable prescription benefits.

Sincerely,

*Your Workers' Compensation Insurance Carrier*

